FORM C3A

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| **GT Ref:** | | | **MAM Ref:** | | **Date:** | |
| **Line number** | **Request for Authorisation to undertake the setting and sealing of meter regulators on low pressure, standard, installations with a badged capacity exceeding 6m³/hour but not exceeding 40m³/hour (standard pressure service)** | | | | | |
| Is this request made as part of advanced metering?  Yes  No | | | | | |
| 1 | Name And address of organisation submitting this request and installing the meter installation. (Correspondence Address) |  | | OAMI Number (If applicable) | |  |
| MAM  Registration Number.(Mandatory) | |  |
| 2 | Name and address of OAMI requesting Authorisation to break a seal, set and seal the meter regulator. |  | | OAMI number (Mandatory) | |  |
| 3 | **Section A to be completed by the organisation requesting to install the meter installation.** | | | | | |
| 4 | We warrant that any meter installation of the category defined above installed or modified by this organisation following receipt of [ Insert name of GT ] Letter of Authorisation will meet the following conditions: | | | | | |
| 5 | The meter installation & housing are designed and will be installed to comply with the requirements of IGEM/GM/6. | | | | | |
| 6 | The meter installation is capable of sustaining a Design Maximum Incidental Pressure (DMIPu) of 200 mbar at the inlet of the meter installation without jeopardising the integrity of any connected gas fittings, and will have an associated Design Pressure that must be > (DPu) of 75mbar. | | | | | |
| 7 | The meter installation will ensure that gas flow rates greater than 5% of the maximum allowable flow rates, the operating pressure at the outlet on the meter installation is maintained between 15 – 25 when the pressure at the inlet of the meter installation is between DmP u 19 mbar and MOPu 75 mbar. | | | | | |
| 8 | The meter and the installation will meet the requirements Schedule 2B of the Gas Act with respect to compliance with Section 17 of the Gas Act. | | | | | |
| 9 | That the company responsible for undertaking the installation has the appropriate Gas Safe registration and that the individual who undertakes the work holds an appropriate and valid certificate of competence under Nationally Accredited Certification Scheme or ACOP. | | | | | |
| 10 | In the event that my organisation is not OAMI registered, the installation will be inspected by an OAMI in accordance with the Gas Suppliers Standard Licence Conditions. | | | | | |
| 11 | **Signed:** By organisation installing meter installation | | | | | |
| 12 | **Name: Date:** | | | | | |
| 13 | **Position in Organisation:** | | | | | |

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| **GT Reference Number: Date:** | |
| 14 | **Section B to be completed by the organisation requesting Authorisation to break a seal, set and seal the meter regulator.** |
| 15 | The regulator will be set to ensure a metering pressure of (Pmi) *(see note 1)* [ ] mbar |
| 16 | The regulator lock up pressure will not exceed *(see note 1)* [ ] mbar |
| 17 | Under all circumstances (including zero flow) the meter installation will protect the installation pipe work, gas fittings and any appliances from being exposed to pressures greater than  [ 30 ] mbar. *(see note 1)* |
| 18 | The meter installation will be clearly labelled with its metering pressure. |
| 19 | The company responsible for undertaking any setting or adjustment has the appropriate Gas Safe registration and that the individual who undertakes the work holds an appropriate certificate of competence under Nationally Accredited Certification Scheme or ACOP. |
| 20 | I confirm that this organisation is an OAMI and request Authorisation to break a seal, set and seal the meter regulator. I also confirm that a Gas Safe registered person with appropriate competencies for this category of work will ensure that the meter regulator, when installed and put to work will not exceed the values stated above. In the event that the meter regulator is adjusted it will be subsequently sealed with this organisation’s seal marked with our OAMI registration number to prevent unauthorised adjustment. |
| 21 | **Signed:**  **(By o**rganisation requesting to break a seal, set and seal the meter regulator). |
| 22 | **Name: Date:** |
| 23 | **Position in Organisation** e.g. Responsible Engineer/Manager |

*Note 1: On low pressure installations where the metering pressure is 21mbar, this figure should be the lock-up setting for the meter regulator, where the upstream network is in a fault condition and the Service Pressure is MIPu.*