Terms and Conditions for IGEM Online Standards
Institution of Gas Engineers and Managers
August 2026

Institution of Gas Engineers & Managers
IGEM House, 26 & 28 High Street
Kegworth, Derbyshire DE74 2DA

t: +44 (0)1509 678 150
e: general@igem.org.uk
www.igem.org.uk

Registered Charity No. 214011

Terms and Conditions of Business

1. INTERPRETATION

"Agreement" means the contract, governed by and construed in accordance with English Law, between the Licensee and the Licensor for access to IGEM Online Standards in electronic format via the dedicated website detailed in this Contract.

"IGEM Online Standards" means the selection of IGEM technical publications for use in gas work, replicating as close as reasonably possible a hard copy equivalent, hosted on a dedicated IGEM owned website and displayed in a format compatible with the majority of mainstream browsing software.

"Licensor" means the Institution of Gas Engineers and Managers, a charity registered in England and Wales under number 214011 having its registered office at IGEM House, 26 & 28 High Street, Kegworth, Derbyshire DE74 2DA.

"Licensee" means the name of the organisation purchasing the license

"Charge" means the annual agreed cost to be paid in advance within 30 days of invoice over the course of the Agreement.

"Standards" means one or multiple publications written and owned by IGEM which are the basis of IGEM Online Standards.

2. CUSTOMER PRE-REQUISITES

IGEM can only allow the Licensee use of IGEM Standards if:-

The charges are agreed.

The Licensee makes sufficient provision for facilitating access to IGEM Online Standards, including but not limited to: appropriate firewall allowances; use of the latest versions of software; and sufficient internet connection. The burden to adequately facilitate the use of IGEM Online Standards rests on the Licensee.

3. THE SERVICE

Subject to the agreement to pay the agreed charge, the Licensor will provide access to IGEM Online Standards the same working day or next working day, whichever is most reasonable and practical.

The Licensor will provide tailored access to any combination of the IGEM technical publications for gas work, viewable in multiple formats on the vast majority of personal computers, tablet computers, smartphones, and other software supporting devices.

Access to IGEM Online Standards will be through a dedicated website, owned by IGEM, with a unique username and password. In cases where multiple users are in effect, one administrator will be nominated to delegate usernames and passwords to the number of individuals stipulated in the Agreement.

Institution of Gas Engineers & Managers
IGEM House, 26 & 28 High Street
Kegworth, Derbyshire DE74 2DA

t: +44 (0)1509 678 150
e: general@igem.org.uk
www.igem.org.uk

Registered Charity No. 214011

IGEM takes all reasonable actions to ensure that access to technical standards via its website is available 24 hours per day. With the exception of planned maintenance to the site. If, for any other reason the service is not available we will do our best to restore access within 72 hours.

In the unlikely event that we are unable to restore access within 72 hours we will contact you to provide alternative arrangements for you to access the technical standards that were purchased as part of your license.

New editions, updates and amendments to IGEM technical publications will replace the previous versions hosted on the website as soon as it is practical to do so at no extra cost to the Licensee.

No financial compensation will be offered if an IGEM technical publication becomes obsolete throughout the duration of the agreement, but a suitable replacement will be provided.

4. IMPROPER USE

IGEM Standards are exclusively and in whole for the use of the Licensee. The Licensee shall not grant use of IGEM Standards to anyone outside of the Agreement.

5. TERM AND TERMINATION

The service set out in the Contract shall be provided from the start of the Contract.

Material breach of this contract shall occur if:-

The Licensor fails to provide the IGEM technical publications purchased by the Licensee

The Licensee fails to fulfil the promise of payment for the service; misappropriates their use of the service; contravenes any aspect of copyright or the general licensing restrictions detailed in Section 6.

The Licensor will not be held liable for any minor breach resulting from an unforeseen delay in the provision of the service nor be held liable for damages resulting from a loss with a third party in situations including but not limited to time being 'of the essence'.

The Agreement may be terminated by the Licensee on the anniversary of the start of the Agreement by notice in writing provided to the Licensor no less than three months prior to the date of the anniversary of the start of the Agreement.

6. COPYRIGHT AND GENERAL LICENSING RESTRICTIONS

All content in the publications provided under this License are, unless stated otherwise, the property of IGEM. Copyright laws protect these publications. Reproduction or retransmission in whole or in part, in any manner, without the prior written consent of the copyright holder, is a violation of copyright law.

The licensee shall not modify, translate, reverse engineer, decompile, disassemble or create derivative works based on any IGEM Standard or supporting document.

Institution of Gas Engineers & Managers
IGEM House, 26 & 28 High Street
Kegworth, Derbyshire DE74 2DA

t: +44 (0)1509 678 150
e: general@igem.org.uk
www.igem.org.uk

Registered Charity No. 214011

Intellectual property rights in all IGEM technical publications supplied to the licensee remain the property of IGEM. The Licensee agrees to comply with the terms of any agreement reasonably required by the owner of intellectual property rights in all software supplied to the Licensee for the purpose of protecting that intellectual property.

The licensee shall not rent, lease, grant rights or distribute copies of IGEM Standards.

Paper copies of the publications provided under this License shall not be made. Any reproduction of any publication is contrary to the terms of this license unless express permission is obtained from IGEM.

The Licensee will not permit any electronic copying of the Standards supplied by this license. The creation, forwarding, editing, copying or saving of electronic files by any means is not permitted.

The licensor provides to the licensee approval to use any material contained in these standards for purposes of undertaking inspection, training and reporting activities. Licensor permits the copying of selected clauses and paragraphs from specific standards.

This Licence is the entire agreement between the parties, and no changes to its terms shall be permitted unless agreed in writing by both parties.

This Licence shall be construed in accordance with English Law and subject to the exclusive jurisdiction of the courts of England and Wales.

7. Member Discount

Where a license is purchased at a discounted rate available exclusively to IGEM members, the discounted price is granted on the basis that the Licensee, or the individual, or company through whom eligibility for the discount is established, maintains active IGEM membership throughout the duration of the license term.
If such membership ceases, lapses, or is terminated during the license period, IGEM reserves the right, at its sole discretion require payment of the difference between the discounted member rate and the applicable non-member rate for the remainder of the license term.
The Licensee shall notify IGEM promptly of any change in membership status that may affect eligibility for a discounted license rate.
For the avoidance of doubt, entitlement to a member discount is a benefit of membership and is conditional upon continued membership being maintained.

Institution of Gas Engineers & Managers
IGEM House, 26 & 28 High Street
Kegworth, Derbyshire DE74 2DA

t: +44 (0)1509 678 150
e: general@igem.org.uk
www.igem.org.uk

Registered Charity No. 214011