THE INSTITUTION OF GAS ENGINEERS AND MANAGERS  
156TH ANNUAL GENERAL MEETING  
15TH MAY 2019

The 155th Annual General Meeting of the Institution of Gas Engineers and Managers was held at the Crystal Palace Suite, Park Lane Hilton, 22 Park Lane, London, W1K 1BE on 15th May 2019 commencing at 11:00 hours.

The President: Mr Steven Edwards BSc FIGEM

1. OPENING OF THE MEETING

The Chief Executive Officer, Neil Atkinson confirmed that a quorum was present. The President therefore opened the meeting and welcomed distinguished guests.

2. LOYAL GREETINGS

Loyal Greetings had been sent to Her Majesty the Queen, Patron of the Institution of Gas Engineers and Managers and the Chief Executive Officer read the response.

3. MINUTES OF THE 155TH ANNUAL GENERAL MEETING

The Minutes of the 155th Annual General Meeting held in the Crystal Palace Suite, Park Lane Hilton, 22 Park Lane, London, W1K 1BE on 15th May 2018 were confirmed unanimously (proposed by Chris Bielby, seconded by Andrew Musgrave) and signed by the President.

4. CHIEF EXECUTIVE OFFICER’S REPORT

The Chief Executive Officer gave a presentation and overview of the Institutions activities for 2018.

5. GOVERNANCE REVIEW

Mr Antony Green, President Elect gave a short presentation and overview on the Institutions Governance Review and proposals.

6. ADOPTION OF ANNUAL REPORT AND ACCOUNTS FOR 2018

The Trustees Report and Financial Statements of the Institution of Gas Engineers and Managers for the year ended 31st December 2018 were presented by the Chief Executive Officer. Under a motion by Steve Edwards, President, seconded by Antony Green and agreed by unanimous acclaim, it was resolved that the Trustees Report and Financial Statements for the year ended 31st December 2018 which had been printed and circulated to the members be taken as read and adopted.

7. RATIFICATION OF CHANGES TO THE CODE OF PROFESSIONAL CONDUCT

Gordon Davies, Honorary Secretary gave a brief overview to the proposed amendments to the Institution’s Professional Code of Conduct with regards to the amendment to reflect the requirement for members to maintain a record of their CPD and present this record to the institution upon request.

The following statement has been added to item 3 of the code: A Member must maintain a record of their Continuing Professional Development (CPD), unless they are not professionally active. This record must be presented to the Institution upon request.
It was resolved unanimously on the nomination of Steven Edwards, seconded by Ben Clarke that the proposed amendments to the Institution’s Professional Code of Conduct be accepted.

8. ELECTION OF OFFICERS, ORDINARY MEMBERS OF COUNCIL AND AUDITORS

The President announced the following appointments and declared the Officers duly elected:

**PRESIDENT 2019-2020**

Antony Green CEng CWEM FCIWEM MIW FIGEM
Head of Network Engineering, National Grid

**PRESIDENT ELECT 2019-2020**

Duncan Wong CEng FIGEM FHKIE
General Manager, Hong Kong and China Gas

**VICE PRESIDENT 2019-2020**

Ben Clarke, BEng, CEng, MIGEM, MIET
Regional Accounts Manager, PM PROjEN

**ORDINARY MEMBERS OF COUNCIL 2019-2022**

Mr Trevor Smallpeice
Ms Philippa Wrenn
Mr David Tomkin
Mr Ben Kuchta

**AUDITORS 2019-2020**

UHY Hacker Young, 14 Park Row, Nottingham NG1 6GR

It was resolved unanimously on the nomination of Steve Edwards, seconded by Antony Green that UHY Hacker Young be appointed to serve as auditors of the Institution from the conclusion of this meeting until the conclusion of the next Annual General Meeting of the Institution before which accounts are laid.

9. NOMINATIONS BY DISTRICT SECTIONS AND AFFILIATED ASSOCIATIONS FOR THE YEAR 2018–2019

It was reported that the following members had been nominated by the Sections of the Institution and Affiliated Associations as Section Members of Council for the year 2019-2020

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<tr>
<th><strong>Section</strong></th>
<th><strong>Representative</strong></th>
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<tr>
<td>Far East District</td>
<td>Eddie PAK Kan-ming</td>
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<tr>
<td>Industrial Affiliates</td>
<td>Phil Jenkins</td>
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<tr>
<td>Irish</td>
<td>James McStravog</td>
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<tr>
<td>London Southern &amp; Eastern</td>
<td>Tom Vella</td>
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<td>North West</td>
<td>Zenon Przybyszewski</td>
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<td>Midlands</td>
<td>Jordan Rowbottom</td>
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10. APPOINTMENT OF SCRUTINEERS FOR FUTURE BALLOTS FOR THE ELECTION OF ORDINARY MEMBERS OF COUNCIL

It was resolved unanimously under the motion of Steve Edwards, seconded by Antony Green, that the following scrutineers be appointed for the election of Officers, Auditors and Ordinary Members of Council for the ensuing year:

Mr Trevor Smallpeice
Ms Philippa Wrenn
Mr David Tomkin
Mr Ben Kuchta

11. PRESENTATIONS OF MEDALS AND AWARDS

Silver Medal

The 2018 Silver Medal is presented to Alec Breen for his paper entitled “Established, Expert, Connected” presented at a North West Section Event in November, 2018.

12. PRESIDENT’S VALEDICTORY ADDRESS

Steven Edwards delivered a presentation about his year in office and thoughts for the future. He concluded by expressing appreciation to all those who had assisted him during the year.

13. INAUGURATION OF THE NEW PRESIDENT

Steven Edwards then introduced the Incoming President, Antony Green and invested him with the Presidential Chain of Office wishing him well in his year of office.

Antony Green thanked Steven Edwards for his kind words and presented him with his Presidential Certificate and Past President’s Badge and said a few words about Steven’s year in office. He then gave a short overview regarding his coming year in office.

14. OTHER RELEVANT BUSINESS

No other business to report.

15. CLOSE OF MEETING

There being no other business the proceedings of the Annual General Meeting terminated at 11:55 hours.

Signed:

Date: